

3.2 Schedule

Schedules are lists of shows (or events) with a timing connotation.

Important things to know:

- A schedule is basically a list of events (shows)
- A schedule can represent independently a day, a part of a day a recursive day of the week, or a specific date
- A single schedule can be used to gather a series of events of non consecutive days, for example in the case that your radio station has the same shows on Monday and Wednesday. The software will recognize that the show on air and is able to parse a schedule that has been connected to multiple days (or a whole week)
- If there is a schedule connected with a day of the week and another schedule connected with a specific day (like 25 December 2015 which is Thursday) the specific schedule will be chosen by the software to display the show which is “on air” instead of the schedule of the recursive day of the week, which has lower priority.
- If you need to duplicate a schedule, you can use a plugin such as “Clone Post” from the free repository of WordPress. All the shows will be copied with it, and it is easier to create a whole calendar for your station.

How to create a new schedule:

1. Click Schedule -> Add New
2. Fill in the title. The title can be whatever, it is not used by the software to do anything fancy. It is just text.
3. Eventually pick a single date. This is useful in case you have a different timetable for every day of the month and you want to prepare in advance a schedule for each day.
4. Eventually pick a day of the week, useful for recursive schedules that are the same every week.
5. **Please note: without picking a single day or a week day, the auto slider will never be able to pick the actual day and find which show is going on.**
6. The order of the schedules is based on the “**page order**” attribute, on the right of the page. If you don't see the page order attribute, open the “Screen Options” menu at the top right hand corner of the page, and enable “**Page Attributes**”

7. **Add the shows:** by clicking the green “plus” button you can add new shows. You can add unlimited shows for each schedule. Every show can start and stop at whatever hour you like. Shows can be overlapped, in this case, they will all appear “on air”.
8. Remember to **SAVE**

Displaying the schedules:

Generally, you may want to create a weekly schedule grid (explanation further on) but if you need to link to a specific schedule, for example from the main menu, you can enable the schedule contents in Appearance -> Editor.

Just click on the “Screen Options” in the top right corner of the screen and check “Schedule” or “Show” to enable linking to specific schedule.

A single schedule page will appear in this way:

SHOWS

PRESENTED BY CRYSTAL WHITE

SECRETLY YOURS

Girls talk about seduction.

FRIDAY
07:00 08:00

Read More

EVERY AFTERNOON WITH YOU!

FASHION VICTIMS

We Don't Follow The Fashion, We Create It!

MONDAY
09:30 14:00

WEDNESDAY
11:00 15:45

THURSDAY
06:00 08:00

SPECIFIC DAY
02:00 03:00

Read More

PRESENTED BY DJ MARTIN

DETROIT SESSIONS

Bring the club at home.

MONDAY
03:00 06:00

TUESDAY AND SAT
04:00 06:30
20:00 21:00

WEDNESDAY
22:00 23:00

THURSDAY
00:00 01:00

SPECIFIC DAY
00:00 01:00

Read More

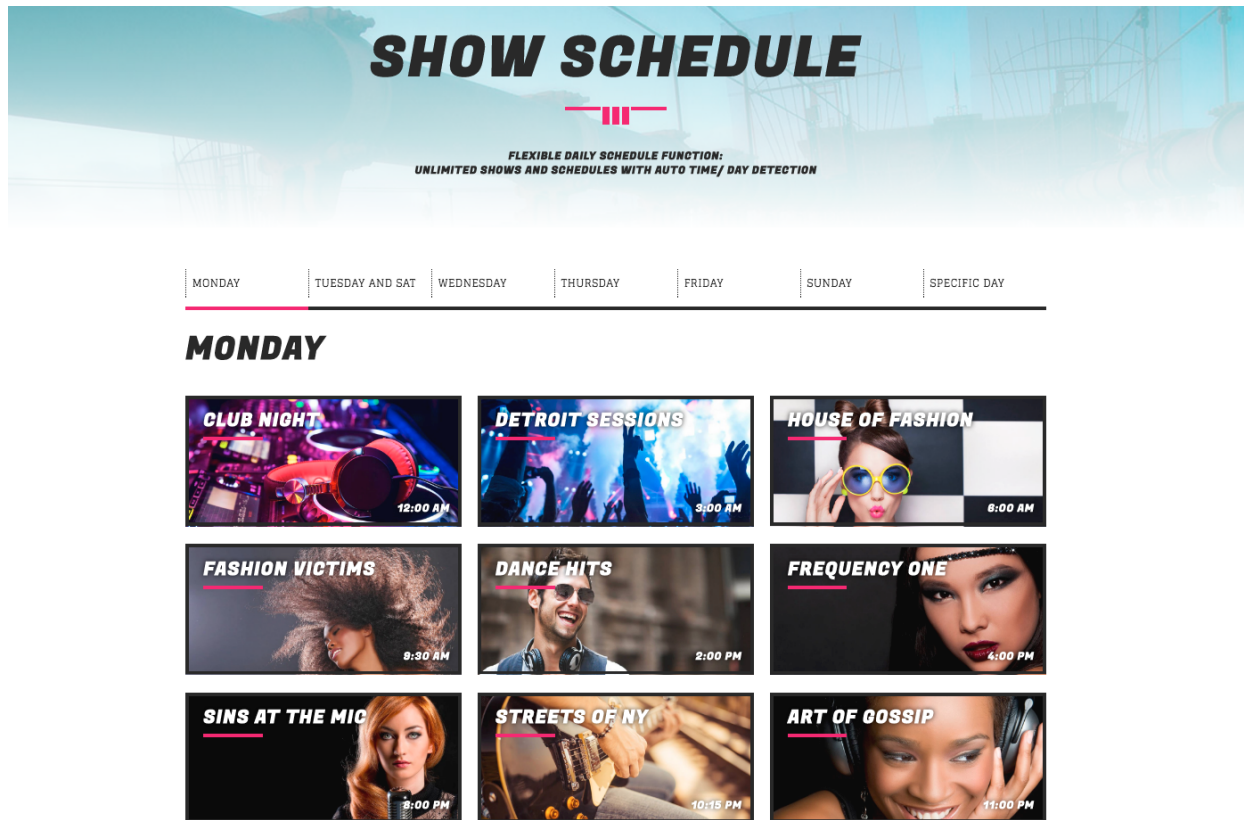
PRESENTED BY JEROME BLUES

###

WITH JENNY T. B.

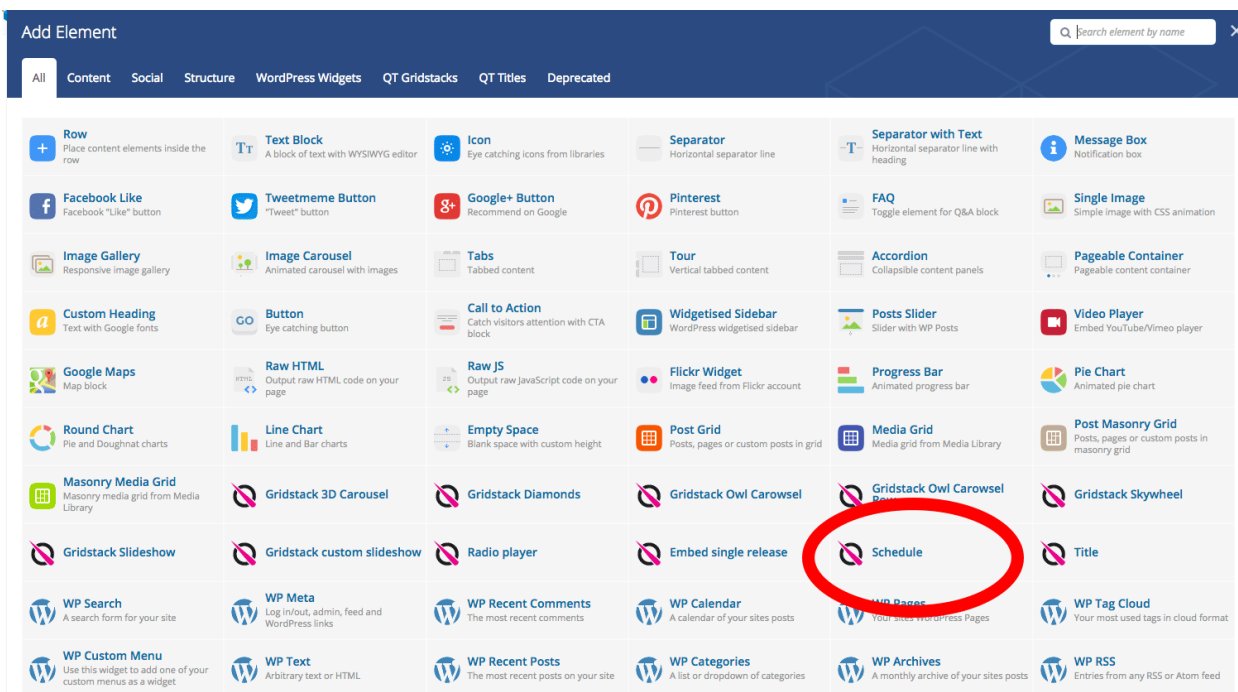
Adding a full Show Schedule Calendar to a page:

This is the schedule timetable:



There are 2 ways to incorporate a schedule timetable into any page:

1. Adding the shortcode [qt-schedule]
2. Using visual composer, using the Schedule element:



The schedule grid will automatically detect the current day and open it directly on the page open.